

# Service Technician

**Title:** Service Technician

**Status:** Non-Exempt Manager

**Reports to:** Service Manager

**Position Summary:** Travel to a jobsite for the purpose of troubleshooting, repairing and or installing HVAC equipment or any other job required to meet the needs of our customers.

**Responsibilities:** Perform routine and annual maintenance on many different types of HVAC equipment

- Perform routine and annual maintenance on many different types of HVAC equipment
- Diagnose problems with fuel oil or propane HVAC appliances and repair them
- Repair or replace parts on HVAC equipment as necessary
- Install new HVAC systems as required by the job
- Deem whether an HVAC system is safe to operate or needs to be taken out of service
- Maintain a clean and well stocked service vehicle at all times
- Capable of taking emergency after hours calls in the call rotation

**Qualifications:** High School Diploma or an equivalent

- High School Diploma or an equivalent
- Basic knowledge of concepts, practices and procedures in the HVAC field
- Good customer service skills
- Good communication skills
- Valid NYS driver's license
- Able to pass a pre-employment drug and alcohol test as well as random tests

**Physical demands to overcome:** and down stairs and ladders

- Ability to go up and down stairs and ladders
- Ability to travers uneven ground sometimes during in climate weather
- Ability to work in all weather conditions throughout the year
- Ability to properly and safely operate required tools and equipment
- Ability to bend and kneel for long periods of time
- Ability to lift 75 lbs.